



Administrative Staff College of India

(accredited as उत्कृष्ट by Capacity Building Commission, Gol)

PROGRAMME OVERVIEW

Across government sectors, digital transformation is redefining service delivery and decision-making. At the core of this shift are disruptive technologies like Artificial Intelligence (AI), Machine Learning (ML), and Generative Business Intelligence (BI) that empower agencies to operate with increased efficiency and data-driven insights. As daily operations like public service delivery, citizen engagement, and resource allocation undergo rapid modernisation, Indian government departments are poised to lead this change.

This programme, "Transforming Business with Generative Al. SAP HANA, Machine Learning, and Visualization," is designed specifically for the participants who wish to leverage AI and ML to address real-world administrative challenges. By exploring the seamless integration of Generative AI, SAP HANA, and advanced visualization tools, participants will gain practical insights into Al's role in enhancing operational efficiency and supporting strategic decision making. The three-day course will cover foundational concepts and hands-on exercises, enabling participants to connect these tools to their daily tasks—be it generating reports, creating tender documents, document evaluation, improving citizen services, or optimizing resources. Through interactive sessions, case studies, and collaborative workshops, participants will be equipped with the skills needed to drive innovation. enhance decision-making, and contribute to a future-ready public sector.

OBJECTIVES

- To equip participants with an understanding of how Generative AI, SAP HANA, Machine Learning, and Visualization converge to transform business operations.
- To empower participants with practical skills for implementing these advanced technologies in their daily work environment and real-world scenarios.

IMPACT

Upon completion of the training, the participants will be able to:



Gain insights into the latest advancements in Generative BI, SAP HANA, Machine Learning, and Visualization, with a focus on practical applications in the government sector.



Enhance decision-making by effectively integrating AI, ML, and visualization tools into daily government office operations to improve service delivery and resource management.



Collaborate and exchange ideas with peers, enabling cross-departmental learning and creating a network of Al-driven governance professionals.



Acquire practical skills through hands-on workshops, equipping them to implement Al-powered solutions for document automation, data-driven reporting, and citizen service optimization.

CONTENT

Day 1: Foundations of AI in Governance and Real-World Applications

Morning Session:

Introduction to Al and Machine Learning

- Overview of Al's role and how it supports administrative efficiency and data-driven decision-making.
- Case studies on Al applications tax collection, citizen services, public health).

Afternoon Session:

Introduction to Generative BI and its Practical Use in Government

 Exploring Generative BI's potential in data analysis.

Using Alfor Data Analysis and Visualization

Hands-on with data visualization in Tableau, focusing on real-time data analytics for decisionmaking.

Day 2: Enhancing Operational Efficiency with Machine Learning and SAP HANA

Morning Session:

Applying Machine Learning to Solve Government Challenges

- Introduction to supervised and unsupervised learning, with examples relevant to fraud detection and public service optimization.
- Introduction to Generative AI in SAP HANA for in-memory computing, data storage, and advanced analytics with examples in finance, HR, and citizen service databases.

Afternoon Session:

Leveraging Power-BI for Real-Time Data Processing

 Hands-on exercise with in-memory computing, data storage, and advanced analytics with examples in finance, HR, and citizen service databases. Customizing Dashboards for Daily Reports and Analytics

 Practical session on creating dashboards that provide daily insights into performance, citizen feedback, and resource allocation.

Day 3: Practical Al Tools for Daily Office Tasks and Strategic Decision-Making



Morning Session:

Integrating Al and Machine Learning Tools with Current Office Processes

- Exercise on how to automate repetitive tasks, streamline reporting, and improve accuracy using Al. For example: Al for document generation, data categorization, tender evaluation, tender preparation and prioritization of citizen queries.
- Practical exercises with Generative AI tools for drafting, summarizing, and reporting.

Afternoon Session:

Collaborative Discussion: Developing a Strategy for Al-Driven Governance

- Interactive session where participants brainstorm AI integration in their departments, based on what they've learned.
- Presentation by participants on "Al-Driven Strategic Decision Making".

PARTICIPANT PROFILE

- Executives, managers, and officers in middle to senior positions across various industries such as government, manufacturing, and services.
- Professionals responsible for driving organizational growth through the implementation of advanced technologies, tender preparation, evaluation committee members etc.
- Individuals interested in leveraging Generative AI, SAP HANA, machine learning, and visualization (Business Intelligence tools from Microsoft and Salesforce) to innovate and optimize business processes.
- Participants seeking to enhance their understanding of how these technologies can be integrated to achieve strategic business objectives.

Organisational sponsorship is essential

VENUE

The programme is fully residential and the participants will be accommodated in air-conditioned single occupancy rooms. The college does not provide accommodation for the family. The college is Wi-Fi enabled in a comprehensive way.

DURATION

The programme duration is 3 days starting from **January 20-22**, **2025**. The participants are expected to arrive a day before commencement and may leave after the conclusion of the programme.

PROGRAMME FEE

Residential Fee: Rs. 43,700/- (US \$683 for foreigners) plus GST as applicable, presently 18% per participant. The fee covers tuition, board and lodging, courseware (in electronic form) and other facilities of the College including internet usage.

Non-Residential Fee: Rs. 37,700/- plus GST as applicable (presently 18%) per participant. The fee covers tuition, course ware (in electronic form) working lunch and other facilities of the College including internet usage.

A discount of 10% on the Programme fee for three or more participants from the same organisation will be given, provided the payment is credited into our Bank account before **January 17**, **2025**.

Note: Kindly forward us the details of Bank/Wire transfer of fee payment indicating the **Programme** Code: PRG/24-25/1/141 to poffice@asci.org.in for confirmation.

Bank details are given below:

For Indian Participants:

Bank Account Number 62090698675

Beneficiary Name Administrative Staff College of India

IFSC Code SBIN0020063
Bank Name State Bank of India

Branch Address Bellavista Branch, Raj Bhavan Road, Somajiguda,Hyderabad - 500 082

For Foreign Participants:

Bank Account Number 62090698675

Beneficiary Name Administrative Staff College of India

Swift Code SBININBB327
Bank Name State Bank of India

Branch Address Bellavista Branch, Raj Bhavan Road,

Somajiguda, Hyderabad - 500 082.

Country India



MEDICAL INSURANCE

The nominees are requested to carry with them the proof of Medical Insurance. The sponsoring agency is required to endorse the nominees' medical coverage in the event of hospitalisation.

LAST DATE FOR NOMINATION

Please use the prescribed / attached form. Last date for receiving nominations is January 13, 2025. Kindly contact Programmes Officer for further details (contact details are given at the end of the nomination form).

LAST DATE FOR WITHDRAWAL

January 13, 2025. Any withdrawals after this date will entail forfeiture of fee paid, if any.

ASCIALUMNI ASSOCIATION

Participants of the College programmes will automatically become members of the ASCI alumni association.

CERTIFICATE OF PARTICIPATION

The College issues a Certificate of Participation on conclusion of the programme.

Programme Directors

Dr Karnak Roy,

Ph.D. Calcutta University Associate Professor karnak.roy@asci.org.in

Dr Raman Ghosh,

Ph.D. IIT Bombay Assistant Professor raman.ghosh@asci.org.in



Administrative Staff College of India

Bella Vista, Raj Bhavan Road, Khairatabad,

Hyderabad - 500 082, India.

Telefax (Programmes Office): 0091-40-23324365 Mobile: 9246203535, Phone: 0091-40-66534247

Fax: 0091-40-66534356

College Park Campus

Road No. 3, Banjara Hills, Hyderabad - 500 034. Tel: 040-66720700 / 01 /02 /05

Fax: 040-66720725

Delhi Campus

C-24. Institutional Area South of IIT. Behind Qutub Hotel New Delhi-110 016.

Tel: 011-26962204, 26961750, 26961850



ADMINISTRATIVE STAFF COLLEGE OF INDIA

Bella Vista, Raj Bhavan Road, Hyderabad - 500 082, (India)

Nomination Form

Programme on

Transforming Business with Generative AI, SAP HANA, Machine Learning, and Visualization

(January 20-22,2025)

Nominee's Contact Information	tion	format	Inf	act	Cont	ee's	omine	N
-------------------------------	------	--------	-----	-----	------	------	-------	---

	,		rtn :				
Designation	:	Qualification :					
Organisation	:						
Address	:						
Phone(s)	: (Off) :	(Mobile) :	.Home :				
e-mail	:	Fax :					
Sponsor's De	tails						
Name of the S	Sponsoring Autho	orityDesignati	on				
Organisation	:						
GSTIN No.	:						
Address	:						
		Pincoo	de :				
Phone(s)	: (Off) :	(Mobile) :					
e-mail	:	Fax :	Fax :				
ee Particular	'S						
Amount Payat	ole :	Mode of Payment (DD/C	hq/NEFT) :				
Name of the B	ank :	Date of Instrument/Trans	sfer :				
Instrument Nu	mber :	UTR Number for NEFT	:				
ledical Insura	ance						

Signature and Official Seal of the Sponsoring Authority:

NOTE: Forward nomination form to: Mr. G. Sreenivasa Reddy, Programmes Officer, Administrative Staff College of India, Bella Vista, Hyderabad-500 082. Phone: 0091-40-66534247, 66533000, Mobile: 9246203535, Fax: 0091-40-66534356, e-mail: poffice@asci.org.in