



asci
Leadership through Learning

ADMINISTRATIVE STAFF COLLEGE OF INDIA

Bella Vista, Raj Bhavan Road, Hyderabad - 500 082, India
Ph: 0091-40-66533000, 66534247, Fax: 0091-40-66534356
email: poffice@asci.org.in, URL: <http://www.asci.org.in>

Venkata K Emani & Amartya Awasthi

September 20, 2024

Programme Directors

Dear Sir/Madam,

Programme for Young Managers

(November 25-29, 2024)

In today's fast-paced business environment, organizations need agile and adaptable managers who can navigate complex challenges, drive innovation, and lead high-performing teams. Young managers play a significant role in the success and growth of a business as they bring fresh ideas and a different perspective to the table. They tend to have a deep understanding of emerging trends, technologies, and market dynamics. Their innovative thinking helps businesses adapt to changing consumer demands, explore new opportunities, and stay ahead of the competition.

Administrative Staff College of India undertakes extensive training in the field of General Management, Managerial Capacity Building and Leadership. The college conducts approximately 200 Management Development Programmes (MDPs) per year on a variety of functional management areas, theme-specific domains and sectoral disciplines.

We are glad to inform you that ASCI is running a **Five-day Residential Management Development Programme (MDP) for Young Managers** from **November 25-29, 2024** in its picturesque Hyderabad campus. Providing the participants with knowledge, skills, and strategies necessary to become an effective and visionary leader to succeed in today's dynamic business world is the basis for the design of this training programme.

We request you to either attend and/or nominate your young managers for this unique programme. Please do not hesitate to get in touch with us if you need any clarifications or additional information.

We are enclosing the Brochure and the Nomination Form. Kindly ensure that the nomination form reaches us by **November 11, 2024**.

Please note that the nominees are requested to carry with them the proof of Medical Insurance. The sponsoring agency is required to endorse the nominees' medical coverage in the event of hospitalization.

Looking forward to the pleasure of hearing from you.

Yours Sincerely,

Venkata K Emani and Amartya Awasthi

venkatakrishnae@asci.org.in | amartya.awasthi@asci.org.in
9154826827 | 9910325179

Encl: Programme Brochure and Nomination form



ADMINISTRATIVE STAFF COLLEGE OF INDIA
Bella Vista, Raj Bhavan Road, Hyderabad - 500 082, (India)

Nomination Form

Programme for Young Managers

(November 25-29, 2024)

Nominee's Contact Information :

Name (Mr/Ms) :	_____	Date of Birth :	_____
Designation :	_____	Qualification :	_____
Organisation :	_____		
Address :	_____		
Phone(s) :	(Off) : _____	(Mobile) :	_____ Home : _____
e-mail :	_____	Fax :	_____

Sponsor's Details

Name of the Sponsoring Authority _____	Designation _____
Organisation :	_____
GSTIN No. :	_____
Address :	_____
	_____ Pincode : _____
Phone(s) :	(Off) : _____ (Mobile) : _____
e-mail :	_____ Fax : _____

Fee Particulars

Amount Payable :	_____	Mode of Payment (DD/Chq/NEFT) :	_____
Name of the Bank :	_____	Date of Instrument/Transfer :	_____
Instrument Number :	_____	UTR Number for NEFT :	_____

Medical Insurance

Name of the Insurance Agency	Policy Number	Validity upto
Note : Coverage should be available in Hyderabad, India		

Signature and Official Seal of the Sponsoring Authority :

NOTE : Forward nomination form to : **Mr. G. Sreenivasa Reddy, Programmes Officer**, Administrative Staff College of India, Bella Vista, Hyderabad-500 082. Phone : 0091-40-66534247, 66533000, Mobile: 9246203535, Fax : 0091-40-66534356, e-mail: poffice@asci.org.in