



asci
Leadership through Learning

ADMINISTRATIVE STAFF COLLEGE OF INDIA

Bella Vista, Raj Bhavan Road, Hyderabad - 500 082, India
Ph: 0091-40-66533000, 66534247, Fax: 0091-40-66534356,
Mobile: +919246203535, +919963174706
email: poffice@asci.org.in, URL: <http://www.asci.org.in>

Prof. B.V.N. Sachendra
Programme Director

May 03, 2024

Dear Sir,

Programme on

PUBLIC PROCUREMENT PRINCIPLES AND GeM

(January 20-24, 2025)

The term 'Procurement' refers to the process of engaging suppliers, contractors and consultants for supply of goods / capital equipment, execution of various works, construction of facilities or providing needed services for development of projects.

Public Procurement is a mechanism by which the Government and Public Sector Enterprises procure goods, supplies and equipment, arrange for their distribution; or award contracts for works utilizing public funds and resources in a fair and transparent manner.

Administrative Staff College of India (ASCI), in association with its knowledge partners, has conducted several programmes in Procurement Management and has trained thousands of senior executives and officers in the domain of procurement.

I am glad to inform you that the College is conducting a 5-day training programme on **Public Procurement Principles and GeM** from **January 20-24, 2025**. This training programme will cover the policies, principles and practices of Public Procurement, deliberate on issues and procedures pertaining to bid documents, bidding processes and award of contracts. The programme will also discuss the means and methods of countering Fraud and Corrupt practices through effective Audit and Vigilance systems.

We invite you to attend the programme and update yourself. We also request you to nominate your executives / officers involved in the related functions for the programme. Please do not hesitate to get in touch with me in case you need any clarification or additional information. I may be reached at **bvns@asci.org.in** or on **(+91) 9963174706**.

We are enclosing the brochure of the programme and the Nomination form. Kindly ensure that your nominations will reach us by **January 06, 2025**.

Looking forward for the pleasure of hearing from you.

Yours Sincerely,

BVN Sachendra
bvns@asci.org.in

Encl: Brochure and Nomination Form

ABOUT ASCI

ASCI is the first management development institution set up in the country at the instance of the Government of India and industry in 1956 to impart state-of-the-art management education for practicing managers, a legacy that we proudly take forward with a strong alumni of over 1,69,000. We are proud of our alumni which includes the leaders of Indian industry and senior Civil Servants in the government, public sector undertakings to be a part of this unique organisation. We are thankful to you all for the support extended in the past and look forward to your continuing patronage in 2024-25.

Also, ASCI conducts customized programmes for Government of India, State Governments, Public Sector, Private Sector and various international organisations. Our experienced faculty bring to the table a wealth of academic credentials, rich industry exposure and act as a catalyst in the classroom discussions, case study analyses and tutorials. Our faculty also conduct international programmes which provide an exposure to the global best practices. In addition to this, faculty at ASCI also carry out large number of management research activities (typically about 100 each year) which helps them provide the much needed value addition in the training programmes. In addition, we conduct non-residential programmes at our New Delhi Centre as well as off-campus programmes at the venue of the client's choice.



Administrative Staff College of India
Bella Vista, Raj Bhavan Road, Khairatabad,
Hyderabad - 500 082, India.
Telefax (Programmes Office) : 0091-40-23324365
Mobile: 9246203535, Phone : 0091-40-66534247
Fax : 0091-40-66534356

College Park Campus
Road No. 3, Banjara Hills,
Hyderabad - 500 034.
Tel: 040-66720700 / 01 /02 /05
Fax : 040-66720725

Delhi Campus
C-24, Institutional Area
South of IIT, Behind Qutub Hotel
New Delhi-110 016.
Tel: 011-26962204, 26961750, 26961850



ADMINISTRATIVE STAFF COLLEGE OF INDIA
Bella Vista, Raj Bhavan Road, Hyderabad - 500 082, (India)

Nomination Form
Programme on

PUBLIC PROCUREMENT PRINCIPLES AND GeM

(January 20-24, 2025)

Nominee's Contact Information :

Name (Mr/Ms) :	_____	Date of Birth :	_____
Designation :	_____	Qualification :	_____
Organisation :	_____		
Address :	_____		
Phone(s) :	(Off) : _____	(Mobile) :	_____ Home : _____
e-mail :	_____	Fax :	_____

Sponsor's Details

Name of the Sponsoring Authority _____	Designation _____
Organisation :	_____
GSTIN No. :	_____
Address :	_____
	_____ Pincode : _____
Phone(s) :	(Off) : _____ (Mobile) : _____
e-mail :	_____ Fax : _____

Fee Particulars

Amount Payable :	Mode of Payment (DD/Chq/NEFT) :
Name of the Bank :	Date of Instrument/Transfer :
Instrument Number :	UTR Number for NEFT :

Medical Insurance

Name of the Insurance Agency	Policy Number	Validity upto

Note : Coverage should be available in Hyderabad, India

Signature and Official Seal of the Sponsoring Authority :

NOTE : Forward nomination form to : **Mr. G. Sreenivasa Reddy, Programmes Officer**, Administrative Staff College of India, Bella Vista, Hyderabad-500 082. Phone : 0091-40-66534247, 66533000, Mobile: 9246203535, Fax : 0091-40-66534356, e-mail: poffice@asci.org.in