

Advertisement for the Position of Senior Research Associate / Research Associate:

Administrative Staff College of India (ASCI) is inviting applications from interested meritorious candidates for the position of Senior Research Associate / Research Associate for a prestigious assignment on Governance and Innovations by the Government of India. The initial duration of engagement will be six months and positions are located at New Delhi. Candidates should be willing to join immediately.

Interested candidates should send their CVs to harsh.sharma@asci.org.in on or before 12th September 2022. Only the shortlisted candidates will be contacted by E-mail/Phone for next steps.

Shortlisted candidates will be called for personal interview/ online interview.

Number of Posts available	3 – 4
Location	New Delhi
Job Profile	<ul style="list-style-type: none">• Assist Department in selection of initiatives under defined categories on the basis of pre-determined parameters.• Prepare summaries of initiatives.• Develop weighted evaluation parameters for assessment.• Develop questionnaires for data collection and analysis.• Collect, collate and compiling the supporting documentation.• Assist in preparing format/template for spot study.
Essential Qualification	<ul style="list-style-type: none">• Post Graduate in Social Science / Public Administration / Management.• Good academic record.• Excellent written and communication skills including MS Office, Excel etc.• Analytical thinking.
Experience	Minimum 2 years of experience in working with Central Line Ministries / NITI Aayog and other related departments.
Desirable Qualities	<ul style="list-style-type: none">• Candidate must be able to work independently and flexibly and having the following qualities will be desirable:• Basic knowledge about functioning of government to understand the process.• Exposure in the implementation of field level projects.
Remuneration	As per the experience and skills. However, remuneration will not be a constraint for right candidate.

Last date of receipt of application	Application will be processed on rolling basis. The last date for receiving the first round of application is 12 th September 2022 (Monday).
Contact	harsh.sharma@asci.org.in , +91 66534238
