



asci
Leadership through Learning

ADMINISTRATIVE STAFF COLLEGE OF INDIA

Bella Vista, Raj Bhavan Road, Hyderabad - 500 082, T.S. (India)

Ph.: +91-40-66533000, 66534247, Fax: +91-40-66534356

Mobile: +919246203535, +919963174706

email: poffice@asci.org.in, URL: <http://www.asci.org.in>

Prof. B.V.N. Sachendra

Programme Director

September 22, 2025

Dear Sir/Madam,

Programme on

CONSTRUCTION AND INFRASTRUCTURE PROJECT MANAGEMENT

(with the technical support of the World Bank, the Asian Infrastructure Investment Bank
and the New Development Bank)

(November 17-21, 2025)

In many developing countries, a large number of infrastructure projects are being implemented not only to increase the existing capacities but also to create additional infrastructure and improve the technological capabilities of organizations in all sectors of the economy.

These projects once initiated need to be completed on time, within the budgeted cost, and to a desired level of quality. To achieve this, conscious and deliberate decisions have to be taken to plan, monitor and control the elements of time, cost and quality, through an effective blend of organizational, commercial and systems-oriented method. This approach helps to examine a project in its totality and in a holistic manner. We are conducting a training programme to help practicing executives / engineers adopt the approach.

The Programme is structured to expose the executives / engineers involved in management of Construction and Infrastructure Projects to develop a deeper appreciation of contracting strategies and better apply them strategically to facilitate effective project completion and delivery. The Programme focuses attention on sharing of experiences and ideas relating to infrastructure projects among the participants, with a view to give them a broader perspective on project situations and the tact and discipline required in systematically planning and managing projects and contracts.

The programme is being conducted with the technical support of the World Bank, the Asian Infrastructure Investment Bank and the New Development Bank. The Banks encourage dissemination of knowledge on their funded projects. Project Management Units/ Agencies may sponsor participants using funds from the technical assistance or capacity building components under this project. Interested officials are encouraged to discuss with their Project Director for further details.

This Programme would be of immense benefit to organisations involved with various types of infrastructure projects. A copy of the Programme brochure along with the nomination form is enclosed. **It is always beneficial to nominate a team of three or more executives from the same organisation to form a core team for project implementation.** You can also avail a 10% discount on programme fee in case you nominate three or more executives. There is an additional discount of 10% in the programme fee for participants nominated by the projects funded by the World Bank, the Asian Infrastructure Investment Bank, the New Development Bank and for women participants. Please feel free to use a photo-copy of the nomination form, in case there is a need.

Please note that the nominees are requested to carry with them the proof of Medical Insurance. The Sponsoring Agency is required to endorse the nominee's medical coverage in the event of hospitalisation.

We look forward to your positive reply at an early date.

Yours Sincerely,

B.V.N. Sachendra

Encl: Brochure and Nomination Form

Programme on **CONSTRUCTION AND INFRASTRUCTURE PROJECT MANAGEMENT**

(November 17-21, 2025)



Administrative Staff College of India

(accredited as उत्कृष्ट by Capacity Building Commission, Govt)

PROGRAMME OVERVIEW

India invests significantly in construction and infrastructure projects as a rapidly developing economy. These initiatives aim to enhance existing capacities, create new infrastructure, and strengthen technological capabilities across sectors. Successful project execution requires timely completion, cost efficiency, and adherence to quality standards. Achieving these objectives necessitates a structured approach integrating planning, monitoring, and control mechanisms for time, cost, and quality through a comprehensive, systems-oriented framework.

As stakeholders' expectations rise, organisations engaged in Construction and Infrastructure projects must increasingly adopt a project-centric approach. Effective cross-functional coordination, human resource management, project formulation, planning, implementation, and evaluation are critical to project success.

Additionally, evolving business environments have reshaped contractual relationships, introducing complexities in sustaining them. Contract failures extend beyond financial losses, affecting overall project performance due to work disruptions, arbitration, litigation, and reputational damage. Consequently, mastering project management and contract administration has become essential for executives at all levels.

OBJECTIVES

- ◆ Gain insights into project planning and contract management strategies, applying them across various project stages.
- ◆ Develop expertise in project finance, cash flow management, and commitment monitoring.
- ◆ Enhance their ability to use tools and techniques for contractor performance monitoring and risk management.
- ◆ Acquire a clear understanding of legal, commercial, and contractual aspects of project execution.

CONTENT

Day 1: Concepts of Project and Contract Management

- ◆ Overview of formal Project Management methodologies
- ◆ Contract Management and Administration

- ◆ Action Learning Project: Participants will identify real-time projects and explore practical applications of programme insights

Day 2: Project Planning and Scheduling

- ◆ Techniques for Project Scheduling, Monitoring, and Control
- ◆ Demonstration Project Scheduling Software
- ◆ Hands-on practice with scheduling tools

Day 3: Risk and Financial Management

- ◆ Identification and Mitigation of Project Risks
- ◆ Cost Management and Financial Monitoring Techniques

Day 4: Contractor Performance and Legal Aspects

- ◆ Monitoring Contractor Performance and Handling Claims
- ◆ Managing Contract Variations
- ◆ Legal aspects of Contract Management and Alternative Dispute Resolution Mechanisms

Day 5: Project Completion and Lessons Learned

- ◆ Project Closure
- ◆ Leadership from Experiences
- ◆ Presentation of Action Learning Projects

METHODOLOGY

The pedagogy adopts an interactive approach, combining:

- ◆ Classroom sessions
- ◆ Case studies
- ◆ Experience sharing and practical applications

FACULTY PROFILE

The programme is led by **Prof. BVN Sachendra**, Professor and Dean of Training Programmes, with about twenty eight years of experience that includes industry and academia. His extensive experience includes training thousands of officers in procurement, contract management, and supply chain management. The faculty team also includes distinguished civil servants, industry practitioners, and experts from the College.

PARTICIPANT PROFILE

Executives, engineers, officers, and managers from infrastructure development companies and construction management organisations responsible for project planning, appraisal,

contract administration, commercial management, and implementation will benefit from this programme.

This training aligns with the Karmayogi competency framework for Project Management.

Organisational sponsorship is essential

VENUE

The programme is fully residential and the participants will be accommodated in air conditioned single occupancy rooms. The college does not provide accommodation for the family. The college is Wi-Fi enabled in a comprehensive way.

DURATION

The programme duration is 5 days starting from **November 17-21, 2025**. The participants are expected to arrive a day before commencement and may leave after the conclusion of the programme.

PROGRAMME FEE

Residential Fee: Rs. 69,500/- (US \$ 1086 for foreigners) plus GST as applicable (presently 18%) per participant. The fee covers tuition, board and lodging, courseware (in electronic form) and other facilities of the College including internet usage.

Non-Residential Fee: Rs. 59,500/- plus GST as applicable (presently 18%) per participant. The fee covers tuition, course ware (in electronic form) working lunch and other facilities of the College including internet usage.

A discount of 10% on the Programme fee for three or more participants from the same organisation will be given, provided the payment is credited into our Bank account before November 14, 2025.

Note: Kindly forward us the details of Bank/Wire transfer of fee payment indicating the **Programme Code (Prg/25-26/1/100)** e-mail to: **poffice@asci.org.in** for confirmation.

Bank details are given below:

For Indian Participants:

Bank Account Number 62090698675
Beneficiary Name Administrative Staff College of India
IFSC Code SBIN0020063
Bank Name State Bank of India
Branch Address Bellavista Branch, Raj Bhavan Road, Somajiguda, Hyderabad - 500 082

For Foreign Participants:

Bank Account Number 62090698675
Beneficiary Name Administrative Staff College of India
Swift Code SBININBB327
Bank Name State Bank of India
Branch Address Bellavista Branch, Rajbhavan Road, Somajiguda, Hyderabad - 500 082.
Country India

MEDICAL INSURANCE

The nominees are requested to carry with them the proof of Medical Insurance. The sponsoring agency is required to endorse the nominees' medical coverage in the event of hospitalisation.

LAST DATE FOR NOMINATION

Please use the prescribed/attached form. Last date for receiving nominations is **November 10, 2025**. Kindly contact Programmes Officer for further details (contact details are given at the end of the nomination form).

LAST DATE FOR WITHDRAWAL

November 12, 2025. Any withdrawals after this date will entail forfeiture of fee paid, if any.

ASCI ALUMNI ASSOCIATION

Participants of the College programmes will automatically become members of the ASCI alumni association.

CERTIFICATE OF PARTICIPATION

The College issues a Certificate of Participation on conclusion of the programme.

Programme Director

Prof. B.V.N. SACHENDRA

e-mail : bvns@asci.org.in
(+91) 9963174706



ABOUT ASCI

ASCI is the first management development institution set up in the country at the instance of the Government of India and industry in 1956 to impart state-of-the-art management education for practicing managers, a legacy that we proudly take forward with a strong alumni of over 1,76,500. We are proud of our alumni which includes the leaders of Indian industry and senior Civil Servants in the government, public sector undertakings to be a part of this unique organisation. We are thankful to you all for the support extended in the past and look forward to your continuing patronage in 2025-26.

Also, ASCI conducts customized programmes for Government of India, State Governments, Public Sector, Private Sector and various international organisations. Our experienced faculty bring to the table a wealth of academic credentials, rich industry exposure and act as a catalyst in the classroom discussions, case study analyses and tutorials. Our faculty also conduct international programmes which provide an exposure to the global best practices. In addition to this, faculty at ASCI also carry out large number of management research activities (typically about 100 each year) which helps them provide the much needed value addition in the training programmes. In addition, we conduct non-residential programmes at our New Delhi Centre as well as off-campus programmes at the venue of the client's choice.



Administrative Staff College of India

Bella Vista, Raj Bhavan Road, Khairatabad,
Hyderabad - 500 082, India.

Telefax (Programmes Office) : 0091-40-23324365

Mobile: 9246203535, Phone : 0091-40-66534247

Fax : 0091-40-66534356

College Park Campus

Road No. 3, Banjara Hills,
Hyderabad - 500 034.

Tel: 040-66720700 / 01 /02 /05

Fax : 040-66720725

Delhi Campus

C-24, Institutional Area
South of IIT, Behind Qutub Hotel
New Delhi-110 016.

Tel: 011-26962204, 26961750, 26961850

Nomination Form
Programme on

CONSTRUCTION AND INFRASTRUCTURE PROJECT MANAGEMENT

(with the technical support of the World Bank, the Asian Infrastructure Investment Bank
and the New Development Bank)

(November 17-21, 2025)

Nominee's Contact Information :

Name (Mr/Ms) :	_____	Date of Birth :	_____
Designation :	_____	Qualification :	_____
Organisation :	_____		
Address :	_____		
Phone(s) :	(Off) : _____	(Mobile) :	_____
e-mail :	_____	Fax :	_____

Sponsor's Details

Name of the Sponsoring Authority _____	Designation _____
Organisation :	_____
GSTIN No. :	_____
Address :	_____
	Pincode : _____
Phone(s) :	(Off) : _____ (Mobile) : _____
e-mail :	_____ Fax : _____

Fee Particulars

Amount Payable :	Mode of Payment (DD/Chq/NEFT) :
Name of the Bank :	Date of Instrument/Transfer :
Instrument Number :	UTR Number for NEFT :

Medical Insurance

Name of the Insurance Agency	Policy Number	Validity upto

Note : Coverage should be available in Hyderabad, India

Signature and Official Seal of the Sponsoring Authority :

NOTE : Forward nomination form to : **Mr. G. Sreenivasa Reddy, Programmes Officer**, Administrative Staff College of India, Bella Vista, Hyderabad-500 082. Phone : 0091-40-66534247, 66533000, Mobile: 9246203535, Fax : 0091-40-66534356, e-mail: poffice@asci.org.in