

Programme on

MATERIALS AND SUPPLY CHAIN MANAGEMENT

(November 03-07, 2025)



Administrative Staff College of India
(accredited as उत्कृष्ट by Capacity Building Commission, GoI)

PROGRAMME OVERVIEW

In today's dynamic business environment, organisations face challenges such as volatile demand and shrinking product life cycles. To remain competitive, businesses must optimise system-wide efficiency and integrate emerging technologies to enhance supply chain capabilities.

Effective materials management is no longer an option but is necessary for improving operational efficiency and profitability. Regardless of their current performance, organisations that enhance their supply chain management can achieve cost-effective and reliable operations.

This programme provides in-depth insights into key concepts and strategies in materials and supply chain management in the post-COVID business landscape. Participants will explore best practices, business policies, warehouse management, inventory control, and material investment analysis to optimise supply chain effectiveness.

OBJECTIVES

- ◆ Understanding the increasing significance of materials and supply chain management in the post-pandemic business landscape and strategies to manage uncertainty.
- ◆ Reducing excess inventory and ensuring optimal investment in materials for improved customer service, investment turnover, and profitability.
- ◆ Encouraging peer learning and evaluation of materials management practices to enhance existing systems, determine optimal inventory levels, and refine replenishment strategies.

CONTENT

Day 1: Supply Chain Perspective in Contract Management

- ◆ Importance of supply chain orientation in procurement (Goods/Works/Services)
- ◆ Overview of contract management and administration
- ◆ Introduction to Action Learning Project: Identifying real-time challenges and applying programme learnings to address them

Day 2: Legal Aspects of SCM

- ◆ Public procurement policies, principles, and statutory provisions

- ◆ Legal aspects of managing supply chain contracts

Day 3: Managing Risks and Contract Modifications

- ◆ Addressing delays, disruptions, and force majeure events
- ◆ Risk management and remedies in supply chain contracts
- ◆ Handling contract variations in time, cost, and quantity

Day 4: Dispute Resolution and e-Procurement

- ◆ Alternative Dispute Resolution (ADR) Mechanisms
- ◆ Utilising the Government e-marketplace (GeM)

Day 5: Detecting and Curbing Frauds

- ◆ Preventing Fraud and Corruption
- ◆ Learning from Failures
- ◆ Presentation of Action Learning for projects.

This programme provides a comprehensive overview of best practices in Materials and Supply Chain Management, delivering tangible value to organisations.

METHODOLOGY

The pedagogy adopts an interactive approach, incorporating classroom sessions, case studies, and experience sharing. Participants will engage in discussions, real-world problem-solving, and collaborative learning to reinforce practical application.

FACULTY

The programme is led by **Prof BVN Sachendra**, Professor and Dean of Training Programmes, with about twenty-eight years of experience that includes industry and academia. The faculty team includes eminent civil servants, industry practitioners, and expert faculty members.

PARTICIPANT PROFILE

The programme is ideal for middle and senior-level executives in operations, materials/production planning, purchasing, stores, distribution, marketing, and sales. It also benefits systems analysts, MIS managers, financial and cost accountants, maintenance engineers, and marketing, materials, and distribution professionals. Bankers can also gain valuable insights into materials management for client financing and working capital management.

This training programme aligns with the Karmayogi Competency on Materials Management.

Organisational sponsorship is essential

VENUE

The programme is fully residential and the participants will be accommodated in air conditioned single occupancy rooms. The college does not provide accommodation for the family. The college is Wi-Fi enabled in a comprehensive way.

DURATION

The programme duration is 5 days starting from **November 03-07, 2025**. The participants are expected to arrive a day before commencement and may leave after the conclusion of the programme.

PROGRAMME FEE

Residential Fee: Rs. 69,500/- (US \$ 1086 for foreigners) plus GST as applicable (presently 18%) per participant. The fee covers tuition, board and lodging, courseware (in electronic form) and other facilities of the College including internet usage.

Non-Residential Fee: Rs.59,500/- plus GST as applicable (presently 18%) per participant. The fee covers tuition, course ware (in electronic form) working lunch and other facilities of the College including internet usage.

A discount of 10% on the Programme fee for three or more participants from the same organisation will be given, provided the payment is credited into our Bank account before October 31, 2025.

Note: Kindly forward us the details of Bank/Wire transfer of fee payment indicating the **Programme Code (Prg/25-26/1/98)** e-mail to: **pooffice@asci.org.in** for confirmation.

Bank details are given below:

For Indian Participants :

Bank Account Number 62090698675
Beneficiary Name Administrative Staff College of India
IFSC Code SBIN0020063
Bank Name State Bank of India
Branch Address Bellavista Branch, Raj Bhavan Road
Somajiguda, Hyderabad - 500 082

For Foreign Participants:

Bank Account Number 62090698675
Beneficiary Name Administrative Staff College of India
Swift Code SBININBB327
Bank Name State Bank of India
Branch Address Bellavista Branch, Rajbhavan Road
Somajiguda, Hyderabad - 500 082.
Country India

MEDICAL INSURANCE

The nominees are requested to carry with them the proof of Medical Insurance. The sponsoring agency is required to endorse the nominees' medical coverage in the event of hospitalisation.

LAST DATE FOR NOMINATION

Please use the prescribed/attached form. Last date for receiving nominations is **October 27, 2025**. Kindly contact Programmes Officer for further details (contact details are given at the end of the nomination form).

LAST DATE FOR WITHDRAWAL

October 30, 2025. Any withdrawals after this date will entail forfeiture of fee paid, if any.

ASCI ALUMNI ASSOCIATION

Participants of the College programmes will automatically become members of the ASCI alumni association.

CERTIFICATE OF PARTICIPATION

The College issues a Certificate of Participation on conclusion of the programme.

Programme Director
Prof. B V N Sachendra
email: **bvns@asci.org.in**
(+91) 9963174706

Administrative Staff College of India (ASCI) is taking all the precautionary measures and following all the norms (in light of COVID 19) to provide a safe environment for the participants who are visiting our Campus to attend the Training Programmes.



ABOUT ASCI

ASCI is the first management development institution set up in the country at the instance of the Government of India and industry in 1956 to impart state-of-the-art management education for practicing managers, a legacy that we proudly take forward with a strong alumni of over 1,76,500. We are proud of our alumni which includes the leaders of Indian industry and senior Civil Servants in the government, public sector undertakings to be a part of this unique organisation. We are thankful to you all for the support extended in the past and look forward to your continuing patronage in 2025-26.

Also, ASCI conducts customized programmes for Government of India, State Governments, Public Sector, Private Sector and various international organisations. Our experienced faculty bring to the table a wealth of academic credentials, rich industry exposure and act as a catalyst in the classroom discussions, case study analyses and tutorials. Our faculty also conduct international programmes which provide an exposure to the global best practices. In addition to this, faculty at ASCI also carry out large number of management research activities (typically about 100 each year) which helps them provide the much needed value addition in the training programmes. In addition, we conduct non-residential programmes at our New Delhi Centre as well as off-campus programmes at the venue of the client's choice.



Administrative Staff College of India

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College Park Campus

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Delhi Campus

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New Delhi-110 016.

Tel: 011-26962204, 26961750, 26961850

www.asci.org.in

Nomination Form
Programme on
Materials and Supply Chain Management
(November 03-07, 2025)

Nominee's Contact Information :

Name (Mr/Ms) : _____	Date of Birth : _____
Designation : _____	Qualification : _____
Organisation : _____	
Address : _____	
Phone(s) : (Off) : _____	(Mobile) : _____ Home : _____
e-mail : _____	Fax : _____

Sponsor's Details

Name of the Sponsoring Authority _____	Designation _____
Organisation : _____	
GSTIN No. : _____	
Address : _____	
_____ Pincode : _____	
Phone(s) : (Off) : _____	(Mobile) : _____
e-mail : _____	Fax : _____

Fee Particulars

Amount Payable : _____	Mode of Payment (DD/Chq/NEFT) : _____
Name of the Bank : _____	Date of Instrument/Transfer : _____
Instrument Number : _____	UTR Number for NEFT : _____

Medical Insurance

Name of the Insurance Agency	Policy Number	Validity upto

Note : Coverage should be available in Hyderabad, India

Signature and Official Seal of the Sponsoring Authority :

NOTE : Forward nomination form to : **Mr. G. Sreenivasa Reddy, Programmes Officer**, Administrative Staff College of India, Bella Vista, Hyderabad-500 082. Phone : 0091-40-66534247, 66533000, Mobile: 9246203535, Fax : 0091-40-66534356, e-mail: poffice@asci.org.in