



asci
Leadership through Learning

ADMINISTRATIVE STAFF COLLEGE OF INDIA

Bella Vista, Raj Bhavan Road, Hyderabad - 500 082, India
Ph: 0091-40-66533000, 66534247, Fax: 0091-40-66534356,
e-mail: poffice@asci.org.in, URL: <http://www.asci.org.in>

Dr. Sreerupa Sengupta

Programme Director

August 19, 2019

Empowering to Change: Programme for Young Women Professionals

(06- 08 January, 2020)

Dear Sir/Madam,

Warm Greetings!

We are glad to announce that the Administrative Staff College of India will organize a training programme titled Empowering to Change: Programme for Young Women Professionals. The programme is scheduled from 06-08 January, 2020.

This 3-day course is designed for new age women professionals with an aim to raise self-awareness, empower them to handle diversity, undertake greater responsibilities at workplace, and evolve into leaders of tomorrow.

It provides participants a unique opportunity to interact with professionals from diverse organizations, industry experts, distinguished speakers and ASCI faculty.

The enclosed brochure outlines the details of the programme and provides other relevant information. Copies of the enclosed nomination form may be used for additional nominations.

We are confident that it will be of interest to you and your colleagues. We look forward to the participation of officials from your organisation in this programme.

Please note that the nominees are requested to carry with them the proof of Medical Insurance. The Sponsoring Agency is required to endorse the nominee's Medical coverage in the event of hospitalisation.

Thanking you,

Cordially Yours,

S. Sengupta

Sreerupa Sengupta

Encl: Programme Brochure along with Nomination form

EMPOWERING TO CHANGE: PROGRAMME FOR YOUNG WOMEN PROFESSIONALS

06- 08 January, 2020



**Administrative Staff
College of India**

PROGRAMME OVERVIEW

Studies globally have underscored the importance of promoting gender diversity in organisations as it provides innovative ideas, unique value and perspectives to cope with the rapidly changing economic and political environment. Organisations have also acknowledged the significance of gender diverse workforce which ensures better financial performance. Several organisations have proactively adopted measures to promote gender diversity as part of their business strategy. Since the adoption of Sustainable Development Goals 2030, greater number of organisations have adopted strategies to enable all their women employees, to enhance their potential and climb up the organisational ladder.

This three day course is designed to give young women managers greater confidence, skills and knowledge so that they can successfully navigate the corridors of power and become changemakers in their own organisations. The aim of the course is to help participants acquire fresh ideas, skills, reflect upon and realise their core strength, learn how to create career-life balance and most importantly add greater value to self and to organisations.

OBJECTIVES

- ▶ Strengthen interpersonal skills, management acumen and help young women professionals lead with confidence
- ▶ Facilitate participants to build effective teams and lead them
- ▶ Master skills to expand the sphere of influence within and outside the organization, handle change within organisations
- ▶ Develop attitude for driving the vision of top management and making strategic decisions during tough times

PROGRAMME CONTENT

- ▶ Leadership and personal skills
- ▶ Ethics and Values
- ▶ Economy, Sustainability and Change
- ▶ Financial Management
- ▶ Digital world, Big data and Innovation
- ▶ Gender, Power and Workplace

PARTICIPANT PROFILE

The programme provides incredible opportunity to young women professionals and prepares them for strategic roles within their own organisations. Participants should have at least 8-9 years of work experience with management responsibilities in an organisation. Women professionals from public sector undertaking organisations, central and state government departments as well as entrepreneurs will find this programme highly beneficial undertaking.

Organisational sponsorship is essential

VENUE

The Programme is fully residential and the participants will be accommodated in air-conditioned single occupancy rooms. However, the College does not provide accommodation for the family. Transport between Airport/ Railway Station and venue will be arranged by the College. The College is Wi-Fi enabled in a comprehensive way.

DURATION

The programme is from 06-08 January 2020. The participants are expected to arrive a day before and may leave after the completion of the programme.

PROGRAMME FEE

Residential Fee: Rs. 37,500/- (US \$700 for foreigners) plus GST as applicable, presently 18% per participant. The fee covers tuition, board and lodging, courseware (in electronic form) and other facilities of the College including internet usage.

Non-Residential Fee: Rs. 31,500/- plus GST as applicable, presently 18% per participant. The fee covers tuition, course ware (in electronic form) working lunch and other facilities of the College including internet usage.

A discount of 10% on the Programme fee for three or more participants from the same organisation will be given, provided the payment is credited into our Bank account before 3rd January 2020.

Note: Kindly forward us the details of Bank/Wire transfer of fee payment indicating the Programme Code (Prg/19-20/1/44) to e-mail: poffice@asci.org.in for confirmation.

Bank details are given below:

For Indian Participants :

Bank A/c Number 62090698675
Beneficiary Name Administrative Staff College of India
IFSC Code SBIN0020063
Bank Name State Bank of India
Branch Address Bellavista Branch, Raj Bhavan Road,
Somajiguda, Hyderabad - 500 082

For Foreign Participants:

Bank A/c Number 62090698960
Beneficiary Name Administrative Staff College of India
Swift Code SBININBBH04
Bank Name State Bank of India
Branch Address Bellavista Branch, Rajbhavan Road,
Somajiguda, Hyderabad - 500 082.

Nostro Account 6550992180
(Optional)

MEDICAL INSURANCE

The nominees are requested to carry with them the proof of Medical Insurance. The sponsoring agency is required to endorse the nominee's medical coverage in the event of hospitalisation.

LAST DATE FOR NOMINATION

Please use the prescribed/attached form. Last date for receiving nomination form is 30th December 2019. Kindly contact Programmes Officer for further details (contact details are given at the end of the nomination form).

LAST DATE FOR WITHDRAWAL

31st December 2019. Any withdrawals after this date will entail forfeiture of fee paid, if any.

ASCI ALUMNI ASSOCIATION

Participants of the College programmes will automatically become members of the ASCI alumni association.

CERTIFICATE OF PARTICIPATION

The College issues a Certificate of Participation on conclusion of the programme.

Programme Director
Dr. Sreerupa Sengupta
e-mail: sreerupa@asci.org.in



ASCI is the first management development institution set up in the country at the instance of the Government of India and industry in 1956 to impart state-of-the-art management education for practicing managers, a legacy that we proudly take forward each year with a strong alumni of over 1,40,000. We are proud of our alumni which includes the leaders of Indian industry and senior Civil Servants in the government, public sector undertakings to be a part of this unique organisation. We are thankful to you all for the support extended in the past and look forward to your continuing patronage in 2019-20.

Also, ASCI conducts customized programmes for Government of India, State Governments, Public Sector, Private Sector and various international organisations. Our experienced faculty bring to the table a wealth of academic credentials, rich industry exposure and act as a catalyst in the classroom discussions, case study analyses and tutorials. Our faculty also conduct international programmes which provide an exposure to the global best practices. In addition to this, faculty at ASCI also carry out large number of management research activities (typically about 100 each year) which helps them provide the much needed value addition in the training programmes. In addition, we conduct non-residential programmes at our New Delhi Centre as well as off-campus programmes at the venue of the client's choice.



Administrative Staff College of India

Bella Vista, Raj Bhavan Road, Khairatabad,
Hyderabad - 500 082, India.

Telefax (Programmes Office) : 0091-40-23324365

Mobile: 9246203535, Phone : 0091-40-66534247

Fax : 0091-40-66534356

Delhi Campus

C-24, Institutional Area
South of IIT, Behind Qutub Hotel
New Delhi-110 016.

Tel: 011-26962204, 26961750, 26961850

www.asci.org.in



ADMINISTRATIVE STAFF COLLEGE OF INDIA
Bella Vista, Raj Bhavan Road, Hyderabad - 500 082, (India)

Nomination Form

Empowering to Change: Programme for Young Women Professionals

(06- 08 January, 2020)

Nominee's Contact Information :

Name (Mr/Ms) :	_____	Date of Birth :	_____
Designation :	_____	Qualification :	_____
Organisation :	_____		
Address :	_____		
Phone(s) :	(Off) : _____	(Mobile) :	_____
		Home :	_____
e-mail :	_____	Fax :	_____

Sponsor's Details

Name of the Sponsoring Authority _____	Designation _____
Organisation :	_____
GSTIN :	_____
Address :	_____

	Pincode : _____
Phone(s) :	(Off) : _____
	(Mobile) : _____
e-mail :	_____
	Fax : _____

Fee Particulars

Amount Payable :	_____	Mode of Payment (DD/Chq/NEFT) :	_____
Name of the Bank :	_____	Date of Instrument/Transfer :	_____
Instrument Number :	_____	UTR Number for NEFT :	_____

Medical Insurance

Name of the Insurance Agency	Policy Number	Validity upto
Note : Coverage should be available in Hyderabad, India		

Signature and Official Seal of the Sponsoring Authority :

NOTE : Forward nomination form to : **Mr. G. Srinivas Yadav, Programmes Officer**, Administrative Staff College of India, Bella Vista, Hyderabad-500 082. Phone : 0091-40-66534247, 66533000, Mobile: 9246203535, Fax : 0091-40-66534356, e-mail: poffice@asci.org.in