

**ADMINISTRATIVE STAFF COLLEGE OF INDIA**

Bella Vista, Raj Bhavan Road, Hyderabad - 500 082, India
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MS Raghavendra PhD (Cambridge)
Program Director

January 9, 2017

Dear Sir/Madam,

**Program on
Urban Infrastructure Project Preparation and Management
(March 09 - 11, 2017)**

Administrative Staff College of India (ASCI) is pleased to announce a three day training program on Urban Infrastructure Project Preparation and Management between the 9th and 11th of March, 2017.

Projects are instruments to improve urban socio-economic development. Reports estimate investment requirement of the magnitude of Rs. 40 lakh crore in the ensuing two decades to maintain acceptable levels of infrastructure and service delivery in our towns and cities. While a large share of investment is likely to be met through private sector investment and partnerships, recently launched GoI programs such as AMRUT, Smart Cities, Swachh Bharat Mission, PM Awas Yojana, National Urban Livelihood Mission, HRIDAY (Heritage City Development and Augmentation Yojana) are likely to lead to immediate investment aimed at rounded urban development. Project reports will thus perform heightened role in enhancing development impact of investment.

The training program aims at building in-house capacity of staff in ULB administration and engineering/housing departments in the complete project development cycle, including preparation, monitoring, and management. We also recognize contribution of technology in tools to monitor and manage projects and will familiarise participants to such tools and techniques.

ASCI is pleased to invite you to participate in the enriching training program. If you are otherwise unable to participate in the program, I request you to kindly nominate key officers concerned with various stages of the project development cycle in your department.

We look forward to receiving your nominations at an early date.

With warm regards,

MS Raghavendra

Let us together contribute to improve our quality of life. You will agree our HDI is poorly placed at 136!

Encl: Brochure and Nomination Form



ADMINISTRATIVE STAFF COLLEGE OF INDIA
BELLA VISTA : HYDERABAD

**Program on
Urban Infrastructure Project Preparation and Management
(March 09 – 11, 2017)**

PROGRAM OVERVIEW

Projects enable service delivery improvement and in consequence, human development. Project preparation is a key building block in encapsulation of a project and must therefore be carefully done with sufficient rigour and necessary details on inputs, processes, outputs, and outcomes. A project report must also ensure appraisal, approval, and subsequent project implementation in a planned manner. In short, a project report is not a bounded volume of pensées on a sector but a document that has scientific rigour built into it.

On the ground, it is however observed that project reports are hurriedly prepared, consultant driven, and do not stand the test of rigour in the field, particularly during implementation. As well, little or no attention is paid to operational aspects and post-implementation maintenance. As a result, post approval ownership of DPRs is seen as limited.

It is in this context that ASCI is on request of local and state governments conducting a short, three-day capacity development program on 'Urban Infrastructure Project Preparation and Management'. The program lends special focus on key sectors under flagship programs of MoUD (Smart Cities, AMRUT, PMAY, HRIDAY). Besides, the program shall pragmatically demonstrate to participants state-of-the-art techniques in project monitoring and management.

IMPACT

- improved capacity of local government officers in project preparation for key urban infrastructure development sectors,
- heightened awareness in the areas of outcome-based and service-delivery oriented planning and development,
- significant improvement in development of rigour and scientific temper among ULB staff to undertake in-house development and appraisal of Project Reports,
- vastly improved understanding of tools and techniques to monitor and manage project implementation, and, inter alia,
- overall development of local government capacity in activity planning, monitoring, and management

PARTICIPANT PROFILE

State Level Officers at State Urban Development and Housing Departments, Commissioners and Assistant Commissioners of Urban Local Bodies, Senior Engineers at Urban Local Bodies, Water Supply and Sewerage Boards, Public Health Departments, State Housing Corporations and Boards

VENUE

The Program is fully residential and the participants will be accommodated in air-conditioned single rooms. The College does not provide accommodation for family. Transport between Airport / Railway Station and Venue will be arranged by the College. The Bella Vista Campus of the College is WiFi enabled.

DURATION

The program duration is from March 09 - 11, 2017. Participants are expected to arrive a day before the commencement and may leave after conclusion of the program.

PROGRAM FEE

Rs. 34,000/- (US\$1495 if foreign) plus applicable Service Tax per participant will be charged to cover tuition, board and lodging, courseware (in electronic form) and other facilities of the College including Internet usage.

Rs.28,000/- plus applicable Service Tax for Indian participants (not availing hostel accommodation) will be charged to cover tuition, course ware (in electronic form) working lunch and other facilities of the College including internet usage.

A discount of 10% on the Program fee for three or more participants from the same organisation will be given, provided the payment is made in to our Bank account before Tuesday March 07, 2017. Bank details are given below:

For Foreign Participants:

Receiver's	Bank of America, New York (SWIFT: BOFAUS3N)
Correspondent Bank	Via Chips ABA 0959 for Account UID 002473 Via Fedwire 026009593
For Credit of	State Bank of Hyderabad, Treasury Department, Mumbai, India, SWIFT BIC – SBHYINBB002Nostro A/c No.6550992180.
Ultimate Beneficiary	Administrative Staff College of India, Account No.62090698960,State Bank of Hyderabad, Bellavista, Raj Bhavan Road Branch, Hyderabad.

For Indian Participants :

Bank Particulars	
Bank Name	State Bank of Hyderabad
Address line 1	6-3-1092, 1st floor, A Block
Address line 2	Raj Bhavan Road Branch, (Bellavista)
Address line 3	Hyderabad – 500 082
Beneficiary Account Name	Administrative Staff College of India
Bank Account Number	62090698675
Bank MICR No	500004008
NEFT IFSC Code	SBHY0020063

Organisational sponsorship is essential

Note: Details of Bank / Wire transfer may be sent to fo@asci.org.in for confirmation.

MEDICAL INSURANCE

The nominees are requested to carry with them the proof of Medical Insurance. The sponsoring agency is required to endorse the nominee's medical coverage in the event of hospitalization.

LAST DATE FOR NOMINATION

Please use the prescribed/attached form. Last date is March 02, 2017. Kindly contact , Programs Officer for further details (contact details are given at the end of the nomination form).

ASCI ALUMNI ASSOCIATION

Participants of the college Programs will automatically become members of ASCI Alumni Association.

CERTIFICATE OF PARTICIPATION

The College issues a Certificate of Participation on conclusion of the Program.

Program Director

Prof. MS Raghavendra PhD (Cambridge)

E-mail : raghav@asci.org.in



ADMINISTRATIVE STAFF COLLEGE OF INDIA
Bella Vista, Raj Bhavan Road, Hyderabad - 500 082, (India)

Nomination Form
Program on
Urban Infrastructure Project Preparation and Management
(March 09 – 11, 2017)

Nominee's Personal Information :

Name	:	_____	Date of Birth	:	_____	
Designation	:	_____				
Organisation	:	_____				
Address	:	_____				
Phone(s)	:	(Off) : _____	(Mobile) : _____	Home	:	_____
e-mail	:	_____	Fax	:	_____	
Education	:	_____				

Training Programs Attended : _____

Nominee's Career Profile

Organisation	Position	Responsibility	No. of Years

Expectations from the program :

Medical Insurance :

Name of the Insurance Agency	Policy Number	Validity upto

Note : Coverage should be available in Hyderabad, India

Amount Payable	:	_____	Mode of Payment (DD/Chq)	:	_____
Instrument Number	:	_____	Date of Instrument	:	_____
Name of the Bank	:	_____			

Signature of the Sponsoring Authority :

Name :

Designation :

Date :

NOTE :Forward nomination form to : Programs Officer, Administrative Staff College of India, Bella Vista, Hyderabad-500 082. Phone : 0091-40-66534247, 66533000, Mobile: 9246203535, Telefax: 0091-040-23324365, Fax : 0091-40-66534356, e-mail: poffice@asci.org.in