



asci
Leadership through Learning

ADMINISTRATIVE STAFF COLLEGE OF INDIA

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Dr. B. Lakshmi
Dr. Sreerupa Sengupta
Programme Directors

April 2, 2018

Programme on
Educational Leadership for Senior Level Officials of
Universities/Educational Institutions

(June 06-08, 2018)

Dear Sir/Madam,

India's educational system is at a critical point. Opportunities and demands for expansion are growing exponentially, yet the challenges are unprecedented. A fast growing economy requires a major transformation, especially when educational goals on increasing student participation rates are really high. A market driven approach, institutional excellence, globalization, shrinking resources all have contributed to the challenges that leaders of higher education face in this country. A paradigm shift is essential as educational administrators to cope with the challenges that today's educational system presents.

To address these issues, Administrative Staff College of India, Hyderabad, takes pleasure in announcing a new 3 day Programme on ***Educational Leadership for Senior Level Officials and Educational Managers of Universities and Educational Institutions***.

A copy of the programme brochure detailing the content and objectives is enclosed.

Please note that the nominees are requested to carry with them the proof of Medical Insurance. The Sponsoring Agency is required to endorse the nominee's Medical coverage in the event of hospitalization.

Looking forward to hearing from you.

Regards,

B. Lakshmi

Sreerupa Sengupta

Encl: Brochure and Nomination Form

Programme on

**Educational Leadership for
Senior Officials of Universities/Educational Institutions**

06-08 June 2018



PROGRAMME OVERVIEW

The exponential demand for higher education in developing countries had lead to both - establishment of a large number of new educational institutions as well as towards restructuring of many existing institutions (by increasing their educational offerings and retaining their relevance in a globalized economy). The Asian region is no exception.

Many of the new systems are clones of the older universities and have emerged out of a conventional educational policy and framework whereas today's new realities require new goals, modes, and methods of organization and management of education. However, this has not happened. Hence, despite exponential growth of higher education institutions in the Asian region; whenever a new institution is started, it seems to face similar problems and commit mistakes as it predecessors as a result of uninformed decision making.

The prioritisation of goals, objectives, financing, human resource management, administrative law, new technologies, and quality assurance within a new establishment becomes tricky, and with changing times and technologies, the context within which educational systems need to respond needs to be revisited.

In particular in India, institutions of higher learning are complex enterprise given its scale, size and other complexities. The management of such complex enterprises require both deeper knowledge and skills to manage and lead institutions.

The Administrative Staff College of India, Hyderabad has designed a three day programme to enhance capacities of the educational leaders and administrators so that they can effectively contribute towards the advancement of Higher Education in India.

OBJECTIVES

More specifically, the three day programme aims to

- ◆ Provide a platform to Senior Level Officials of Universities/Educational Institutions to discuss and learn from others how to deal with changing dimensions of higher education

- ◆ Facilitate higher education leaders and administrators to competently deal with leadership challenges that arise in academic institutions.
- ◆ Create dialogue among Senior Level Officials to reflect on current practice and through a process of experiential and collaborative learning, develop their own new paradigm of educational leadership

The specific objectives of the leadership development programme would be to:

- ◆ Facilitate participants lead and support a diverse workforce and create positive working relationship in the institution
- ◆ Discuss ways to enhance efficiency and effectiveness of the organization through strategic human resource management, innovation and unique leadership styles.

PROGRAMME CONTENT

- ◆ Governance of higher education in India
- ◆ Emerging trends in higher education in India
- ◆ Human resource management
- ◆ Budget and financial management
- ◆ IT and knowledge management
- ◆ Quality assurance mechanisms: Academic and performance audits
- ◆ Fostering innovation in Higher Educational Institutions
- ◆ Ethics at Workplace
- ◆ Legal and Gender Issues in Educational Institutions

PEDAGOGY

The pedagogy of the three day programme will be a judicious mix of classroom lecture, discussions, case studies and team based activities. Practical exercises will supplement the discussion so as to enable participants engage in a process of change and chart out new strategies for their own institutions.

PARTICIPANT PROFILE

The programme will be highly beneficial for Senior Officials such Registrars, Principals, Deans, Area Chair, Head of the Departments and others.

Organisational sponsorship is essential

VENUE

The Programme is fully residential and the participants will be accommodated in air-conditioned single rooms. However, the College does not provide accommodation for the family. Transport between Airport /Railway Station and venue will be arranged by the College.

DURATION

The Programme is from **June 06 - 08, 2018**. The participants are expected to arrive a day before and may leave after completion of the programme.

PROGRAMME FEE

Rs.34,000/- (US \$690 if foreign) plus GST as applicable, presently 18% per participant. The fee covers tuition, boarding and lodging, courseware(in electronic form) and other facilities of the College including internet usage.

Non-Residential Fee : Rs.28,000/- plus GST as applicable presently 18% per participant. The fee covers tuition, courseware (in electronic form) working lunch and other facilities of the College including internet usage.

A discount of 10% on the programme fee for three or more participants from the same organization will be given, provided the payment is credited into the College bank account before June 05, 2018.

Note: Kindly forward us the details of Bank/Wire transfer of fee payment indicating the Programme Code (Prg/18-19/1/8) to income@asci.org.in for confirmation.

Bank details are give below:

For Indian Participants :

Bank Account Number	62090698675
Beneficiary Name	Administrative Staff College of India
IFS Code	SBIN0020063
Bank Name	State Bank of India
Branch Address	Bellavista Branch, Raj Bhavan Road Somajiguda, Hyderabad – 500 082

For Foreign Participants:

Bank Account Number	62090698960
Beneficiary Name	Administrative Staff College of India
Receiver's	Bank of America, New York
Swift Code	SBININBBH04
Bank Name	State Bank of India,
Branch Address	Bellavista Branch, Rajbhavan Road, Hyderabad – 500 082.
Nostro A/c No.	6550992180
(Optional)	

MEDICAL INSURANCE

The nominees are requested to carry with them the proof of Medical Insurance. The sponsoring agency is required to endorse the nominee's medical coverage in the event of hospitalization.

LAST DATE FOR NOMINATION

Please use the prescribed/attached form. Last date is **May 29, 2018**. Kindly contact Programmes Officer for further details (contact details are given at the end of the nomination form).

LAST DATE FOR WITHDRAWAL

May 30, 2018. Any withdrawals after this date will entail forfeiture of fee paid, if any.

ASCI ALUMNI ASSOCIATION

Participants of the College programmes will automatically become members of the ASCI alumni association.

CERTIFICATE OF PARTICIPATION

The College issues a Certificate of Participation on conclusion of the programme.

PROGRAMME DIRECTORS

Dr. B. Lakshmi

e-mail : lakshmib@asci.org.in

Dr. Sreerupa Sengupta

sreerupa@asci.org.in

ASCI Management Development Programmes for 2018-19

MANAGEMENT DEVELOPMENT PROGRAMMES

General Management Programme for Senior Executives – SEC - 131	16-Jul-2018	10-Aug-2018
Advanced Management Programme	30-Jul-2018	10-Aug-2018
Building Competencies for Leading Strategic Change (Study Tour to EU)	09-Sep-2018	23-Sep-2018
Programme for Young Managers	26-Nov-2018	30-Nov-2018
MDP for Women Executives	03-Dec-2018	07-Dec-2018
General Management Programme for Senior Executives – SEC - 132	07-Jan-2019	01-Feb-2019

BUSINESS COMMUNICATION

Leadership through Self-Discovery	25-Jul-18	27-Jul-18
Individual Excellence for Organizational Effectiveness	26-Nov-18	30-Nov-18
Leadership Skills Development	17-Dec-18	21-Dec-18
Communication Skills for Managers	21-Jan-19	25-Jan-19
Managing Creativity & Innovation	04-Mar-19	06-Mar-19

ECONOMICS

Assessment and Monitoring of Business Performance	04-Jul-18	06-Jul-18
Creating Development Roadmap for India through Sustainable Development Goals: Vision 2030	05-Sep-18	07-Sep-18
Financial Systems, Management and Accountability in Government	26-Nov-2018	30-Nov-2018

ENERGY

Regulating Electricity Tariffs and Related Issues	17-Sep-18	21-Sep-18
Smart Grid Technology and its Application in Power Sector	10-Dec-18	12-Dec-18
Renewable Energy Regulation	21-Jan-19	23-Jan-19

ENVIRONMENT

Design and Operational Aspects of Sewage and Faecal Waste Treatment Plant-STP & FSTP	07-May-18	09-May-18
Environmental Impact Assessment for Projects	11-Jun-18	13-Jun-18
SDGs and Climate Change: Opportunities and Challenges of Adaptation and Mitigation	03-Dec-18	05-Dec-18
Climate Change Adaptation and Disaster Risk Reduction	04-Feb-19	06-Feb-19

FINANCE

Infrastructure Financing	19-Nov-18	23-Nov-18
Finance for Non-Finance Executives	10-Dec-18	12-Dec-18
Strategies for Cost Leadership	23-Jan-19	25-Jan-19
Enterprise Risk Management	04-Feb-19	08-Feb-19
Advanced Financial Management	11-Feb-19	13-Feb-19

HEALTH CARE MANAGEMENT

Certificate Course in Health Care Quality in AYUSH Hospitals	27-Jun-18	29-Jun-18
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HUMAN RESOURCE DEVELOPMENT

Managing Recruitment, Selection and Induction	07-May-18	09-May-18
Educational Leadership for Senior Officials of Universities/Educational Institutions	06-Jun-18	08-Jun-18
HR Analytics	11-Jun-18	13-Jun-18
Ethics and Values in Administration	20-Jun-18	22-Jun-18
Enhancing Managerial Effectiveness	23-Jul-18	25-Jul-18
HR Audit and Analytics	03-Sep-18	05-Sep-18
Personal Effectiveness	17-Sep-18	19-Sep-18
Enhancing Skills of Young Women Professionals	24-Sep-18	28-Sep-18
Leading with Emotional Intelligence	22-Oct-18	26-Oct-18
Effective Trade Union Management	05-Nov-18	09-Nov-18
Best Practices and Innovation in Health Care Delivery	14-Nov-18	16-Nov-18
Improving Work Culture	19-Nov-18	21-Nov-18
Conflict Management and Negotiation Skills	10-Dec-18	12-Dec-18
Leadership Engagement and Development	10-Dec-18	14-Dec-18
Team Dynamics: Activity Based Approach	17-Dec-18	21-Dec-18
Ensuring Health Care Quality: Risk Management and Innovation	16-Jan-19	18-Jan-19
Building and Leading Effective Teams	04-Feb-19	08-Feb-19
Positive Organizational Behaviour	04-Feb-19	06-Feb-19
Decision Making for Effective Leadership	18-Feb-19	20-Feb-19
Enhancing Interpersonal Effectiveness through Transactional Analysis	18-Feb-19	20-Feb-19

Strategic Human Resource Management with International Study Tour	11-Mar-19	23-Mar-19
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INFORMATION TECHNOLOGY

e-Procurement	25-Jun-18	27-Jun-18
e-Learning and Digital Education	24-Sep-18	26-Sep-18
Leveraging Big Data and Analytics	19-Dec-18	21-Dec-18

INFRASTRUCTURE DEVELOPMENT

Housing for All: Attaining the National Agenda	21-Jun-18	23-Jun-18
Urban Infrastructure Project Preparation and Management	27-Sep-18	29-Sep-18
Urban Infrastructure Project Preparation and Management	07-Feb-19	09-Feb-19

INNOVATION AND TECHNOLOGY

Research Excellence in Organizations	08-Aug-18	10-Aug-18
Strategic R & D Management	10-Dec-18	12-Dec-18

LAND ACQUISITION, RESETTLEMENT AND REHABILITATION

Land Acquisition: Addressing Implementation Issues in Social Impact Assessment & Recognition of Forest Rights	09-Apr-18	13-Apr-18
ASCI-NRCR Joint Certificate Course on Improved Management of Land Acquisition, Resettlement and Rehabilitation	16-Apr-18	29-Apr-18
High Impact CSR-Need Identification to Impact Evaluation	09-Jul-18	13-Jul-18
Effective Land Acquisition, Resettlement and Rehabilitation	24-Sep-18	28-Sep-18
Index-based Crop Insurance-Concepts, Design and Implementation	17-Dec-18	19-Dec-18

MARKETING

Customer Centric Brand Management	04-Oct-18	06-Oct-18
High Impact Sales Management	10-Dec-18	14-Dec-18
Creating Social Value Through Corporate Social Responsibility	21-Jan-19	23-Jan-19

OPERATIONS

Procurement Procedures for The World Bank Aided Projects	16-Jul-18	27-Jul-18
Inventory Management	30-Jul-18	01-Aug-18
Project and Contract Management	24-Sep-18	28-Sep-18
Procurement Procedures for The World Bank Aided Projects	19-Nov-18	30-Nov-18
Materials and Supply Chain Management	03-Dec-18	07-Dec-18
Project and Contract Management	07-Jan-19	11-Jan-19
Procurement Procedures for The World Bank Aided Projects	11-Feb-19	22-Feb-19

PUBLIC POLICY GOVERNANCE AND PERFORMANCE

Sustainable Development Goals and Good Governance	25-Mar-19	29-Mar-19
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POVERTY STUDIES AND RURAL DEVELOPMENT

Capacity Building Programme on Rural Industrial Development and Entrepreneurship	07-Jan-19	11-Jan-19
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STRATEGIC MANAGEMENT

Developing Strategic Mindset for Functional Managers	23-Jul-18	27-Jul-18
Creating Progressive Boards	17-Sep-18	19-Sep-18
Driving Performance through Transformational Leadership	18-Feb-19	22-Feb-19

URBAN GOVERNANCE

Integrated Municipal Waste to Resource Management	16-Apr-18	18-Apr-18
International Certification Programme – Change Management for Achieving Continuous Water supply for All in Urban Areas - (India, Jerusalem and Tel Aviv, Israel)	06-Jun-18	07-Jun-18
Creating and Managing Digital Presence	18-Jun-18	20-Jun-18
Water Sanitation and Hygiene in Schools	21-Jun-18	23-Jun-18
Towards Zero Waste- Decentralised Solid Waste Management	28-Jun-18	30-Jun-18
Non-Revenue Water and Water Loss Control Management: Smart.Solution for Indian Cities	09-Jul-18	11-Jul-18
Public Private Partnership in Urban Infrastructure and Service Delivery	09-Aug-18	11-Aug-18
Infrastructure Planning and Implementation for Smart Cities	19-Sep-18	21-Sep-18
Change Management for Achieving Continuous Water Supply (24/7) For All In Urban Areas	29-Nov-18	01-Dec-18
Faecal Sludge Septage Management	21-Jan-19	23-Jan-19
Towards Universal Sanitation in Urban Areas	04-Feb-19	06-Feb-19

Administrative Staff College of India

Bella Vista, Raj Bhavan Road, Khairatabad,
Hyderabad - 500 082, India.

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Phone : 0091-40-66534247, Fax : 0091-40-66534356

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New Delhi-110 016.

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www.asci.org.in



ADMINISTRATIVE STAFF COLLEGE OF INDIA
Bella Vista, Raj Bhavan Road, Hyderabad - 500 082, (India)

Nomination Form
Programme on
Educational Leadership for Senior Level Officials of
Universities/Educational Institutions
(June 06-08, 2018)

Nominee's Contact Information :

Name (Mr/Ms) :	_____	Date of Birth :	_____
Designation :	_____	Qualification :	_____
Organisation :	_____		
Address :	_____		
Phone(s) :	(Off) : _____	(Mobile) :	_____
		Home :	_____
e-mail :	_____	Fax :	_____

Sponsor's Details

Name of the Sponsoring Authority _____	Designation _____
Organisation :	_____
GSTIN :	_____
Address :	_____

	Pincode : _____
Phone(s) :	(Off) : _____
	(Mobile) : _____
e-mail :	_____
	Fax : _____

Fee Particulars

Amount Payable :	_____	Mode of Payment (DD/Chq/NEFT) :	_____
Name of the Bank :	_____	Date of Instrument/Transfer :	_____
Instrument Number :	_____	UTR Number for NEFT :	_____

Medical Insurance

Name of the Insurance Agency	Policy Number	Validity upto
Note : Coverage should be available in Hyderabad, India		

Signature and Official Seal of the Sponsoring Authority :

NOTE : Forward nomination form to : **Mr. G. Srinivas Yadav, Programmes Officer**, Administrative Staff College of India, Bella Vista, Hyderabad-500 082. Phone : 0091-40-66534247, 66533000, Mobile: 9246203535, Fax : 0091-40-66534356, e-mail: poffice@asci.org.in